**Amariah Gulston**

9, Morgan Lane, Laventille

P-O-S

Amariah.williams@yahoo.com

Tel: 718-2619/295-9961

**Objective**

To be a well-rounded focused individual, and use this strength to obtain employment with a well-established organization, where I can utilize my skills, education, build character and gain much needed job experience.

**Summary of Attributes**

* Result Driven
* Quick and eager to learn
* Tolerant, loyal and determined worker
* Works well as a team or independently

**Work Experience**

**Rattans**

Henry St., P-O-S

July 2013- January 2014

## Sales Clerk

* Record Keeping
* Stock taking
* Sales

**St. Crispin's Anglican Primary School (O.J.T)**

Ariapita Avenue, Port-Of-Spain

Oct 2014- Jan 2016

*C.A.C Assistant*

* *Record Keeping*
* *Bookkeeping*
* *Filing*
* *Office Systems*

**Education**

**Woodbrook Government Secondary School**

2009-2014

*C.X.C. O’level (General Proficiency)*

* English A
* Mathematics
* Information & Technology
* Principles of Accounts
* Technical Drawing

**Achievements**

**1.** Award {Information and Technology}  
**2.** Heroes’ foundation award

**Personal Interest**

* Computers
* Discovering new places and things
* Meeting and interacting with people
* Sports

**Professional Skills**

* Microsoft Access (Basic)
* Microsoft Word (Basic- Intermediate)
* Microsoft Excel (Basic- Intermediate)
* Keyboarding Skills

**Amariah Gulston**

9, Morgan Lane, Laventille

P-O-S

Tel: 718-2619/ 295-9961

**References**

Ms. Shelly-Ann Lorde

Administrative Officer

La Tropicale Flower Shop

620-1498

Ms. Nneka Warner

Crime Scene Investigator

Ministry of National Security

795-3459